



2021 - 2022

Chapter Development Plan & Work Program

Images courtesy of The Atlantic, Wikipedia, and National Corvette Museum

American Planning Association – Kentucky Chapter
March 2021
apaky.org

PRESIDENT'S REPORT

The Kentucky Chapter of the American Planning Association (APA-KY) constantly aims to elevate the planning profession in Kentucky through not only best practices but also through engaged dialogue with elected officials. This organization supports not only professional planners but also students, commissioners, local officials, state representatives and citizen advocates through educational opportunities, networking events and legislative efforts. In order to achieve our long-term mission of promoting planning throughout the Commonwealth to enhance the quality of life for all Kentuckians, the Executive Committee formulates a Chapter Development Plan every two years. This plan outlines the goals, objectives and strategies for each committee and serves to provide the organization with focus and direction for the fiscal years of 2021 and 2022.

Included in this Chapter Development Plan is our Work Program, which provides a clear guide for our efforts to further planning in the Commonwealth. Our Executive Committee is dependent upon volunteers to achieve the goals contained in this plan, and we encourage any member who is interested in volunteering to join a committee.

WHAT IS APA?

The American Planning Association (APA) is a not-for-profit educational organization that provides leadership in the development of vital communities representing around 40,000 practicing planners, officials and citizens involved with urban and rural planning issues. The organization has 47 chapters, 21 divisions, and special membership for students devoted to specialized planning interests. APA is governed by a Board of Directors and has a full-time staff in Chicago and Washington, D.C. For more information about APA, visit www.planning.org. It is involved in planning research, legislation, conferences, employment, law and education. The APA Washington, D.C. office is home to the Outreach and Policy functions of the organization, including Legislative Affairs and Public Information as well as the AICP and Professional Development functions. The APA Chicago office is home to the research, publication, education, conference, leadership, operation and council program functions of the organization.



Image provided by American Planning Association

WHAT IS APA-KY?

APA-KY is a Chapter of the American Planning Association. It consists of around 400 members who are professional planners, planning board members, elected officials, citizens and other professionals who have a genuine interest in planning their community's future. We provide current information on planning issues, practices, and techniques. We are advocates for good planning in national, state and local forums. The APA-KY Executive Committee is made up of up to twelve (12) members and is authorized to manage the projects, tasks and finances of the Chapter (a list of current Executive Committee members is included in this report). An annual membership meeting is held at the spring conference each year. For more information about APA-KY, visit www.apaky.org.

WHAT IS APA-KY'S MISSION?

The Kentucky Chapter of the American Planning Association promotes planning across the Commonwealth to enhance the quality of life for all who choose to live, work, and enjoy life in Kentucky. We provide leadership to those who wish to be proactive about their future, promote citizen education and empowerment, and assist in promoting sound development practices by bringing diverse voices and viewpoints together to work towards making Kentucky great for all.

WHAT IS AICP?

The American Institute of Certified Planners (AICP) is APA's professional institute, which provides nationwide certification of professional planners, ethics, professional development, planning education and the standards of planning practice. Currently, there are over 15,000 certified professional planners nationwide and over 150 certified professional planners in Kentucky. For more information about AICP, visit APA's website at www.planning.org/aicp.

WHAT IS A CHAPTER DEVELOPMENT PLAN & WORK PROGRAM?

A Chapter Development Plan is the long-range framework by which APA-KY allocates resources, both financial and human, to achieve certain goals and objectives of the Chapter. Through its committees, projects are identified and prioritized for implementation and completion. A Work Program is shorter-term, and includes specific quantifiable goals, actions, and time frames for achieving our short-term objectives. This Chapter Development Plan and Work Program covers Fiscal Years 2021 and 2022. The Chapter Development Plan and Work Program are formulated based upon the APA's Development Plan.

WHAT ARE THE APA-KY COMMITTEES?

The following is a list of current APA-KY committees and their primary responsibilities. Individuals who lead these committees are listed in this document. You may also obtain this information by visiting our website at www.apaky.org.

Executive	Administers all Chapter business, including finances, bylaws, Chapter Development Plan, etc.
Administration & Elections	Conducts elections. Annually recognizes outstanding planners, volunteers, and planning projects in the Commonwealth.
Communications/Public Relations	Maintains website. Monitors email and social media accounts. Prepares annual report. Publishes newsletter and other materials in order to educate individuals about planning. Maintains website for dissemination of information. Provides community assistance upon request.
Financial	Prepares annual budget and audit based upon adopted Financial Management Policy. Monitors investments, special projects and tax filings. Recruits sponsorships on an annual basis.
Legislative	Monitors legislative activities, both short-term and long-term. Testifies on pending legislation. Networks with other allied professional organizations. Participates in APA Delegate Assembly.
Membership	Recruits and retains membership, maintains a list of planning commissions, recruits volunteers for committees, promotes networking among membership, and conducts an annual audit.
Professional Development	Promotes AICP certification, offers professional training opportunities (CM and KRS 147 A/HB55) including ethics and law, and serves as a liaison with the university community. Maintains planning education library.
Programs/Special Events	Plans conferences, workshops and seminars on an annual basis.
Zoning Administration	Provides training opportunities and publications regarding zoning administration and enforcement.

IS APA-KY SOUND IN TERMS OF FINANCES AND MEMBERSHIP?

APA-KY has an approximate annual budget of \$35,000, which is approved each December by the Executive Committee and included in the annual report. The Executive Committee is prudent in minimizing costs when possible and largely dependent upon the numerous volunteers that donate hundreds of hours to administer chapter activities and events. The vast majority of the Chapter’s revenue comes from the membership dues, which were last amended in 2017. As costs both locally and nationally are increasing, the Executive

Committee is constantly looking for ways to further reduce costs while ensuring the organization is financially stable.

Our membership has been consistent with about 400 members over the past few years. We are always trying to attract new members through the national membership as well as APA-KY only membership options. Additionally, we promote our organization and membership opportunities not only to all planning commissions throughout the Commonwealth but also to local and state elected officials.

ARE WE SERVING OUR MEMBERS WELL?

Our Executive Committee is always looking for fresh ideas, innovative solutions and new membership services. We would encourage all members to become active in the organization! The Executive Committee will periodically survey the entire membership on ways to improve the organization but always welcomes this feedback by contacting an officer, committee chair or the APA-KY President. Contact information for these volunteers is included in this document.



Photo Credit: Allison Taylor



IMPLEMENTING THE PLAN

As planners, we know all too well the long-term challenge does always lie in creating the plan; it lies in implementing the plan. Creating a strategic plan is only the first step towards achieving impact year after year. The next step is implementation, and often, that is where most organizations struggle. Our Chapter has successfully implemented many programs, initiatives and events over our long history. But like most volunteer-based organizations, our volunteers and financial resources are limited. This is where a stronger and more focused implementation plan can multiple the impact our Chapter can make in the Commonwealth.

Inclusion of the 2021-2022 Work Program will allow APA-KY to place a larger focus on implementation. With a better understanding of how our Chapter's plan should be used and how progress should be evaluated, each committee can achieve more focus results over the coming years.

MAKING IT A REALITY

The success of achieving the goals, objectives, and strategies outlined in our plan lies in the organization's committees. Each committee chair should consistently evaluate their tasks and committee activities against the Chapter Development Plan and Work Program. The following steps outline how this can be achieved.

Creating an Action Plan for Change: Each committee should focus on how their objectives and strategies can be translated into actionable initiatives through steps and tasks that can be completed in the next two years. These action plans should not only outline tasks to be accomplished but also identify the resources (both volunteers and financial) needed for success.

Mobilizing Our Members: Success cannot occur without the dedication of our organization's volunteers, and each committee needs a strong base of member support. Growing our committee membership not only will provide more volunteers but will also allow fresh ideas and new perspectives to be injected into our Chapter. As always, we welcome any member to be part of making our Chapter successful!

Monitoring Progress: At a minimum, progress should be objectively evaluated by the Executive Committee and committee chairs twice a year to determine the need for additional focus and direction. As objectives are achieved, each committee should evaluate and update their action plan to further our Chapter's impact. Progress should be reported to our Chapter members annually at the spring conference and annual report.

Repeating the Process: Our Chapter has a long history of creating sound strategic plans and this should be continued. Every two years the Executive Committee should initiate an update of the Chapter Development Plan.

CHAPTER DEVELOPMENT PLAN

The Chapter Development Plan encompasses APA-KY's long-term goals and objectives. These overarching themes establish our three to five year vision and provide the basis for the details described in our Work Program

OVERALL ORGANIZATION GOALS

Provide best planning practices throughout the Commonwealth.

Increase planning initiatives in both rural and urban communities.

Promote social equity and diversity within the profession and through community planning efforts and practices.

Increase citizen awareness and understanding regarding the role and value of planning in community and regional development.

Provide and support educational opportunities in Planning for Professional Planners, Students, Elected Officials, and Citizen Planners.

Promote effective planning through legislative efforts. Encourage membership involvement in Chapter activities, retention of existing members, and the addition of new members.

Network with other organizations in an effort to foster support for APA-KY goals and objectives.

Encourage the integration of sustainability into planning efforts and practices.



American Planning Association
Kentucky Chapter

Creating great communities for all

WORK PROGRAM

The Work Program seeks to advance APA-KY’s long-term goals and objectives via action-steps intended to take place within the next 24-months. Pages 7-18 contain the official APA-KY Work Program. Each page identifies a committee or sub-committee, establishes that group’s major topics and specific actions, and identifies time frames for completion.

EXECUTIVE COMMITTEE		
Exec-1. Administer all business of the Chapter.		
1.1	Update Chapter Development Plan.	<i>Every 24 months</i>
1.2	Review Bylaws.	<i>Every 24 months</i>
1.3	Meet in accordance with the bylaws.	<i>Six times annually</i>
1.4	Approve and monitor annual APA-KY Budget.	<i>Approve annual</i>
1.5	Develop and maintain an Executive Committee handbook, including frequent review of progress on objectives and strategies.	<i>12-24 months</i>
1.6	Maintain ongoing correspondence between the Executive Committee and the general membership via the annual report and electronic newsletters.	<i>Ongoing</i>



Image provided by APA-KY

ADMINISTRATION & ELECTIONS COMMITTEE		
Admin-1. Conduct annual audit & forward to Executive Committee for approval.		<i>Every 12 months</i>
AWARDS SUBCOMMITTEE		
Admin-2. Continue to conduct awards program including a variety of awards categories, and assure appropriate media coverage.		
2.1	Develop awards information and application for distribution to related organizations.	<i>Ongoing</i>
2.2	Hold awards presentation at spring conference.	<i>Every 12 months</i>
2.3	Send out news releases on awards prior to presentation.	<i>As requested</i>
2.4	Present awards locally or for award winner's organization as well.	<i>As requested</i>
2.5	Present President's Award.	<i>Discretion of the President</i>
2.6	Present Bowdy Award.	<i>Discretion of the Executive Committee</i>
2.7	Evaluate award categories to align with national categories.	<i>Every 12 months</i>
Admin-3. Recognize outstanding effort or service to APA-KY.		<i>As appropriate</i>
Admin-4. Assist with National APA Awards applications.		<i>Every 12 months</i>
4.1	Assist APA-KY statewide award winners in preparation of submissions.	<i>As requested</i>
4.2	Assist in nomination of individual members for national awards or recognition (e.g. FAICP nominations).	<i>As appropriate</i>
ELECTIONS SUBCOMMITTEE		
Admin-5. Conduct Annual elections pursuant to bylaws.		
5.1	Present a slate of candidates to APA-KY in a timely manner.	<i>Every 12 months</i>
5.2	Distribute ballots in conformance with APA-KY bylaws.	<i>Every 12 months</i>

COMMUNICATIONS/PUBLIC OUTREACH COMMITTEE		
COMMUNICATIONS SUBCOMMITTEE		
C/PO-1. Maintain and enhance the APA-KY Newsletter, both printed and electronic versions.		<i>Ongoing</i>
1.1	Publish electronic issues at least four times a year in addition to one annual report.	<i>Quarterly</i>
1.2	Encourage statewide APA-KY membership to submit articles.	<i>Ongoing</i>
1.3	Continue publishing articles directed towards elected officials, planning officials and others who practice planning.	<i>Ongoing</i>
1.4	Continue printed distribution of targeted non-members, e.g. Kentucky legislators.	<i>Every 12 months</i>
1.5	Require Regional Representatives, Professional Development Officer, Legislative Chair (when applicable) and President to submit articles and/or updates for each newsletter and annual report.	<i>Ongoing</i>
1.6	Provide column or article from AICP, APA and CPC at least one time each year.	<i>Every 12 months</i>
1.7	Provide Chapter financial information annually.	<i>Every 12 months</i>
1.8	Publish Chapter Development Plan.	<i>As approved</i>
1.9	Publish Executive Committee meeting schedule.	<i>Every 12 months</i>
1.10	Encourage the publication of ethics articles as available.	<i>As appropriate</i>
1.11	Maintain editorial review board.	<i>Ongoing</i>
1.12	Post all newsletters and reports on the APA-KY website.	<i>As published</i>
C/PO-2. Publish KRS 100 updates as provided by the Legislative Chair.		<i>As appropriate</i>
C/PO-3. Enhance and maintain the APA-KY website with timely, appropriate materials.		<i>Ongoing</i>
C/PO-4. Utilize Facebook, Twitter, and other appropriate social media to communicate with members and to promote events.		<i>Ongoing</i>
4.1	Publish at least one social media post each month highlighting a member, plan, project, news item or events.	<i>Monthly</i>

COMMUNITY ASSISTANCE SUBCOMMITTEE		
C/PO-5. Provide assistance to local government on planning organization, administration and implementation, through visits to communities.		
5.1	Develop and distribute web links, brochures, and publicize the program.	<i>18 to 24 months</i>
5.2	Promote program through Planning Commissioner Workshops, Kentucky Association of Counties (KACo), Kentucky League of Cities (KLC), and the APA-KY Newsletter.	<i>Ongoing</i>
5.3	Respond to requests for assistance to the greatest extent feasible.	<i>As requested</i>
5.4	Expenses to be paid through cost sharing by communities (when possible) and Chapter (within budget).	<i>As appropriate</i>
PUBLIC RELATIONS SUBCOMMITTEE		
C/PO-6. Increase visibility of APA-KY activities.		
6.1	Publish planning related articles in the “Kentucky Cities” magazine, professional newsletters such as ASLA, AIA, etc. and other publications of affiliate organizations.	<i>Ongoing</i>
6.2	Participate in Kentucky League of Cities Annual Conference and meetings of other related organizations.	<i>Ongoing</i>
6.3	Distribute APA-KY publications to other organizations.	<i>Every 12 months</i>
6.4	Cultivate better relationships with KACo, Farm Bureau, and other identified groups.	<i>Ongoing</i>
C/PO-7. Coordinate and develop contacts through Regional Representatives with local and state media to provide timely public relations coverage.		<i>As needed</i>
C/PO-8. Provide opportunities for planning education to primary and secondary students.		
8.1	Develop contacts with educational associations in order to provide educational opportunities to students.	<i>Ongoing</i>
8.2	Maintain and promote availability of digital educational materials.	<i>Ongoing</i>
8.3	Encourage member participation in promotion of planning in local schools.	<i>6 to 12 months</i>
8.4	Encourage outreach to minority and under-represented communities and populations.	<i>Ongoing</i>

C/PO-9. Promote National Community Planning Month throughout the Commonwealth.		<i>Every 12 months</i>
9.1	Communicate the present program to the public.	<i>Every 12 months</i>
9.2	Report APA-KY National Community Planning Month activities to APA.	<i>Every 12 months</i>
9.3	Incorporate National Community Planning Month into fall conference activities when feasible.	<i>Every 12 months</i>
9.4	Coordinate with Awards Committee to develop a Great Places in Kentucky program.	<i>6 to 12 months</i>
9.5	Encourage Regional Representation to promote National Community Planning Month locally.	<i>Every 12 months</i>
C/PO-10. Implement the use of social media to expand reach for news and events.		<i>Ongoing</i>

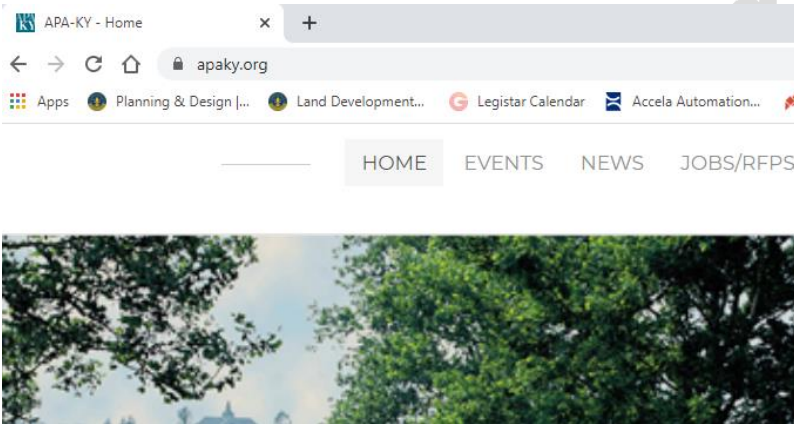


Photo Credit: Brian Davis

FINANCIAL COMMITTEE		
BUDGET SUBCOMMITTEE		
Fin-1. Prepare budget in accordance with APA-KY bylaws.		<i>Every 12 months</i>
1.1	Emphasize programmatic approach to budget development.	<i>Every 12 months</i>
Fin-2. Identify funds for special programs or projects.		<i>Every 12 months</i>
Fin-3. Maintain and follow adopted Financial Management Policy consistent with APA requirements.		<i>Ongoing</i>
Fin-4. Prepare tax returns and make available for public inspection.		<i>Every 12 months</i>
Fin-5. Research ways to maximize investment of Chapter funds.		<i>6-12 months</i>
Fin-6. Provide Regional Representatives with funds for CM events & social networking events.		<i>Every 12 months</i>
SPONSORSHIP SUBCOMMITTEE		
Fin-7. Maintain and enhance sponsorship program.		<i>6 to 12 months</i>
7.1	Develop sponsorship statewide.	<i>Ongoing</i>
7.2	Continue and improve upon procedures to contact specific sponsors in the geographic location of the conferences.	<i>As appropriate</i>
7.3	Evaluate sponsorship and exhibitor fees.	<i>Every 12 months</i>
Fin-8. Continue, increase, and vary sponsorship of APA-KY Newsletter, APA-KY website and other publications and activities.		<i>Ongoing</i>

LEGISLATIVE COMMITTEE		
Leg-1. Monitor legislative session and interim Committee meetings.		<i>Ongoing</i>
1.1	Monitor legislative activities.	<i>Ongoing</i>
1.2	Prepare short-range legislative programs.	<i>As necessary</i>
1.3	Nurture a program of continuity and cooperation with targeted legislators on a year-round basis, and encourage members to contact their own legislators to engage in such activities as: Face-to-face dialogue, invitations to participate in Chapter programs, workshops, invitation to write articles for newsletters, insure awareness of national programs of interest.	<i>Ongoing</i>
1.4	Support and/or endorse legislation consistent with APA and Chapter goals.	<i>As appropriate</i>
1.5	Hold legislative workshops.	<i>Every 12 months</i>
Leg-2. Support and cooperate in a long-range program to review and modify Kentucky laws.		<i>Ongoing</i>
2.1	Place emphasis on KRS 100.	<i>Ongoing</i>
2.2	Monitor all other planning issues, including investigating other states, cultivating awareness of national APA, and increasing awareness, and use, of national APA/AICP state legislation assistance program.	<i>Ongoing</i>
2.3	Inform Chapter members and non-members of state and national planning related/education programs.	<i>As appropriate</i>
Leg-3. Involve the Chapter members/make them aware of APA-KY legislative positions.		<i>Ongoing</i>
3.1	Feature legislative activities in newsletter.	<i>Quarterly</i>
3.2	Feature legislative activities at conferences.	<i>Every 6 months</i>
3.3	Utilize the National Delegate's Assembly.	<i>Ongoing</i>
3.4	Continue to develop the APA-KY Legislative Network consistent with APA policies, including the use of lobbyists (member and non-member) and maintaining overall Chapter support of issues.	<i>Ongoing</i>
Leg-4. Continue to nurture good relations with our organizations and groups interested in planning related law, including invitations to attend or participate in chapter conferences and workshops.		<i>Ongoing</i>
Leg-5. Support planning related research.		<i>As appropriate</i>

MEMBERSHIP COMMITTEE		
Mem-1. Maintain and expand APA-KY membership.		
1.1	Utilize membership drives (e.g. Planning Commissioners, Board of Adjustment members, and Zoning Administrators).	<i>Ongoing</i>
1.2	Retain and actively seek new membership	<i>Ongoing</i>
1.3	Transmit correspondence to new members and those dropping membership.	<i>Ongoing</i>
1.4	Update and distribute APA-KY membership brochure.	<i>Every 12 months</i>
1.5	Recognize new APA-KY members.	<i>Ongoing</i>
1.6	Continue tracking Chapter only members.	<i>Ongoing</i>
Mem-2. Maintain, map, and update listings of planning commissions.		<i>Ongoing</i>
Mem-3. Expand number of active volunteers.		<i>Ongoing</i>
Mem-4. Promote networking within the membership.		<i>Ongoing</i>
Mem-5. Solicit APA-KY volunteers.		<i>Ongoing</i>



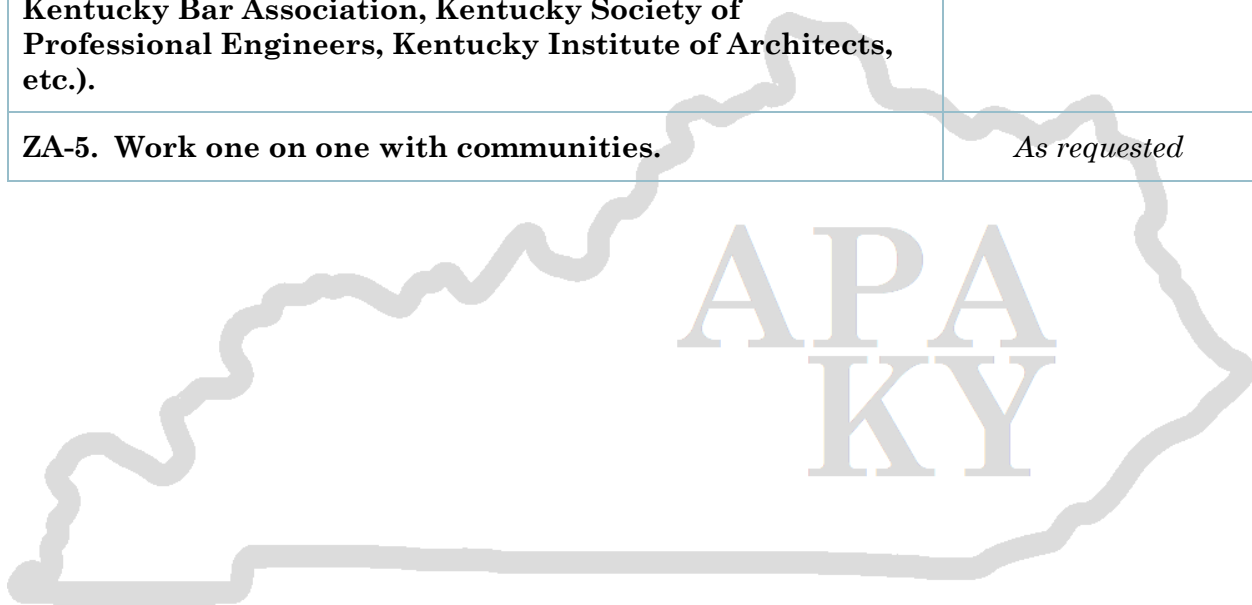
Image provided by APA-KY

PROFESSIONAL DEVELOPMENT COMMITTEE		
AICP SUBCOMMITTEE		
ProDev-1. Promote AICP and ethics awareness.		
1.1	Provide early notice to membership of exam dates and enrollment procedures.	<i>Every 6 months</i>
1.2	Offer AICP exam preparation assistance.	<i>Ongoing</i>
1.3	Maintain a lending library of study materials for AICP exam preparation.	<i>Ongoing</i>
1.4	Urge greater recognition of AICP membership in employment considerations.	<i>Ongoing</i>
1.5	Feature a session on ethics at one training session and/or feature a newsletter article annually.	<i>Every 12 months</i>
1.6	Continue to offer incentives for APA-KY members to join AICP.	<i>Ongoing</i>
1.7	Promote use of and compliance with AICP Code of Ethics and Professional Practice Manual (standards and guidelines).	<i>Ongoing</i>
ProDev-2. Assist AICP members in maintaining AICP status via the Certificate Maintenance (CM) Program.		
2.1	Facilitate and promote national CM program by keeping all APA-K/AICP members informed of any changes and/or updates to the program.	<i>Ongoing</i>
2.2	Provide and promote a variety of Cm-approved programs, including the required courses (Ethics, Law, Equity, and any other APA required topics).	<i>Ongoing</i>
2.3	Help APA-KY/AICP members achieve and fulfill the requirements of the CM program by sending reminders to those in need of CM hours.	<i>Ongoing</i>
2.4	Coordinate with other registered providers to promote CM-approved courses.	<i>Ongoing</i>
EDUCATION SUBCOMMITTEE		
ProDev-3. Continue to develop and hold education programs for planners, local officials and others involved in planning to fulfill requirements of KRS 147A.		
3.1	Hold workshops on an annual basis separately or in conjunction with the spring and fall conferences.	<i>Every 6 months</i>

3.2	Focus regional workshops on practitioner oriented and “hands on” curriculum.	<i>Ongoing</i>
3.3	Continue to initiate coordinated programs with other similar interest groups and other APA Chapters when reasonable and beneficial (e.g. Zoning Enforcement)	<i>Ongoing</i>
3.4	Work with National APA/AICP to have nationally recognized speakers at programs sponsored by APA-KY.	<i>Ongoing</i>
3.5	Acquire and make use of national programs and resources, based on APA-KY needs, targeted at planning professionals and citizen planners.	<i>Ongoing</i>
3.6	Create education program for local governments paired with Area Development Districts.	<i>Ongoing</i>
3.7	Facilitate retiring members obtaining APA Life or APA Retired membership.	<i>As appropriate</i>
3.8	Maintain a lending library of digital educational materials for use by members and planning officials.	<i>Ongoing</i>
ProDev-4. Continue to seek active cooperation/coordination of programs with state universities.		
4.1	Provide input to university planning-related courses.	<i>Ongoing</i>
4.2	Encourage student and faculty participation in APA-KY.	<i>Ongoing</i>
4.3	Provide and encourage use of guest lecturers or adjunct professors from APA-KY.	<i>Ongoing</i>
4.4	Assist the University of Louisville and other universities in the state in developing and attaining an accredited planning program.	<i>As appropriate</i>
4.5	Develop and maintain a university mentor program.	<i>Ongoing</i>
4.6	Encourage and provide professional job opportunities to planning students.	<i>Ongoing</i>
4.7	Facilitate the development and maintenance of a clearinghouse of planning related documents and research through the University of Louisville Library and Graduate Planning Program through APA-KY’s website.	<i>18 to 24 months</i>
ProDev-5. Continue special programs or projects that will make use of excess funds (beyond budgeted reserve), e.g. internships and scholarships.		

PROGRAM/SPECIAL EVENTS COMMITTEE		
PSE-1. Continue to hold conferences.		
1.1	Hold at least one conference with consideration of urban versus rural locations.	<i>Every 12 months</i>
1.2	Schedule conferences at least six (6) months in advance and notify APA national of date(s).	<i>As scheduled</i>
1.3	Continue to offer a range of program topics that are timely and practical.	<i>Ongoing</i>
1.4	Include sufficient social opportunities at conferences, as well as opportunities for smaller groups to network within the organization, such as planning commissions and elected officials.	<i>Ongoing</i>
1.5	Examine conference frequency, cost, and variety of speakers and programs in order to improve conference attendance.	<i>12 to 18 months</i>
1.6	Work with Regional Representatives to coordinate and schedule workshops throughout the Commonwealth.	<i>Ongoing</i>
PSE-2. Expand and develop online/virtual training opportunities		
2.1	Continue to be a member of the Planning Webcast Consortium.	<i>Ongoing</i>
2.2	Develop a series of APA-KY-led online training opportunities for our membership.	<i>12-24 months</i>
2.3	Explore options for offering online/virtual offerings associated with conferences.	<i>Ongoing</i>
2.4	Seek other online/virtual training partnerships with affiliated professional groups.	<i>12-24 months</i>
PSE-3. Support multi-state and regional meetings and conferences.		<i>18 to 24 months</i>
PSE-4. Support joint activities with affiliated professionals.		<i>As appropriate</i>
PSE-5. Coordinate professional development and education opportunities with the Professional Development Officer.		<i>Ongoing</i>
PSE-6. Compile and store conference data and materials in an accessible form to all committee members.		<i>Ongoing</i>

ZONING ADMINISTRATION COMMITTEE	
ZA-1. Continue to provide education opportunities to persons dealing with zoning administration and enforcement.	<i>Ongoing</i>
ZA-2. Coordinate efforts with the Professional Development Committee and Programs & Special Events Committee.	<i>Ongoing</i>
ZA-3. Develop Zoning Administrators best practices handbook & training module.	<i>18 to 24 months</i>
ZA-4. Coordinate efforts with affiliated professions (e.g. Kentucky Bar Association, Kentucky Society of Professional Engineers, Kentucky Institute of Architects, etc.).	<i>Ongoing</i>
ZA-5. Work one on one with communities.	<i>As requested</i>



2021 EXECUTIVE COMMITTEE

PRESIDENT (2021-2022)

Brian Davis, AICP
Louisville Metro Planning & Design
Services
444 S. Fifth Street, Suite 3
Louisville, Kentucky 40202
(502) 574-5160
brian.davis@louisvilleky.gov

PAST PRESIDENT (2021)

Brian Howard, AICP
Owensboro Metropolitan Planning
Commission
200 E. Third Street – PO Box 732
Owensboro, Kentucky 42302
(270) 687-8917
howardbr@owensboro.org

PRESIDENT ELECT (2022)

Vacant
* To be elected in 2021 elections

PROFESSIONAL DEVELOPMENT OFFICER (2020-2021)

Amy Williams, AICP
Taylor Siefker Williams Design Group
734 W. Main Street, Suite 100
Louisville, Kentucky 40202
(502) 276-8812
awilliams@tswdesigngroup.com

SECRETARY (2021-2022)

Emi Randall, AICP, RLA
City of Erlanger
505 Commonwealth Avenue
Erlanger, Kentucky 41018
(859) 727-7997
emi.randall@cityoferlanger.com

TREASURER (2021-2022)

Shawn Dikes, AICP
Lochmueller Group
331 Quartermaster Court
Jeffersonville, Indiana 47130
(502) 777-1971
sdikes@lochgroup.com

PLANNING COMMISSIONER REPRESENTATIVE

Lori Heilman
Boone County Planning Commission
8673 Marais Drive
Union, Kentucky 41091
(859) 866-5469
loriheilman@gmail.com

STUDENT REPRESENTATIVE

Vacant

2021 EXECUTIVE COMMITTEE (CONT.)

REGION 1 REPRESENTATIVE (2020-2021)

Emily Liu, AICP
Louisville Metro Planning & Design
Services
444 S. Fifth Street, Suite 3
(502) 574-6230
emily.liu@louisvilleky.gov

REGION 2 REPRESENTATIVE (2020-2021)

Hal Baillie, AICP
LFUCG Division of Planning
101 E. Vine Street, Suite 700
Lexington, Kentucky 40507
(859) 258-3184
hbaillie@lexingtonky.gov

REGION 3 REPRESENTATIVE (2020-2021)

Melissa Evans, AICP
Owensboro Metropolitan Planning
Commission
200 E. Third Street – PO Box 732
Owensboro, Kentucky 42302
(270) 687-8382
evansmm@owensboro.org

REGION 4 REPRESENTATIVE (2020-2021)

Rachel Comte
Urban Canopy Works
817 Dayton Street
Newport, Kentucky 41071
(859) 638-2044
rachel@urbancanopyworks.com

REGION 5 REPRESENTATIVE (2020-2021)

Kevin Myatt
Joint City-County Planning Commission of
Barren County
126 E. Public Square – City Hall
Glasgow, Kentucky 42141
(270) 659-0661
kmyatt@glasgow-ky.com



2021 COMMITTEE CHAIRS

ADMINISTRATION & ELECTIONS

Karen Mohammadi, AICP, PE, PTEO
Michael Baker International
1650 Lyndon Farm Court, Suite 101
Louisville, Kentucky 40223
(502) 339-8319
karen.mohammadi@mbakerintl.com

COMMUNICATIONS/PUBLIC RELATIONS

Supriya Kelkar
Lord Aeck Sargent
269 W. Main Street, Suite 500
Lexington, Kentucky 40507
(859) 317-6807
skelkar@lordaecksargent.com

LEGISLATIVE (CO-CHAIR)

Kristan Curry
LFUCG Division of Environmental Services
200 E. Main Street
Lexington, Kentucky 40507
(859) 425-2808
kcurry@lexingtonky.gov

MEMBERSHIP

Kaaviyaa Nagarajan
Lord Aeck Sargent
269 W. Main Street, Suite 500
Lexington, Kentucky 40507
(859) 317-6697
knagarajan@lordaecksargent.com

AWARDS SUBCOMMITTEE

Adam King, AICP
Hardin County Planning and Development
Commission
150 N. Provident Way, Suite 225
Elizabethtown, KY 42701
(270) 769-5479
acking@hcky.org

FINANCIAL

Shawn Dikes, AICP
Lochmueller Group
331 Quartermaster Court
Jeffersonville, Indiana 47130
(502) 777-1971
sdikes@lochgroup.com

LEGISLATIVE (CO-CHAIR)

Parker Sherwood
LFUCG Division of Transportation
Planning
101 E. Vine Street
Lexington, Kentucky 40507
(859) 258-3168
psherwood@lexingtonky.gov

PROFESSIONAL DEVELOPMENT

Amy Williams, AICP
Taylor Siefker Williams Design Group
734 W. Main Street, Suite 100
Louisville, Kentucky 40202
(502) 276-8812
awilliams@tswdesigngroup.com

2021 COMMITTEE CHAIRS (CONT.)

PROGRAMS & SPECIAL EVENTS

Lindsay Walker, AICP, PE, PTOE
HMB Professional Engineers
3 HMB Circle
Frankfort, Kentucky 40601
(502) 695-9800
lwalker@hmbpe.com

ZONING ADMINISTRATION

(CO-CHAIR)
Megan Bessey
Planning & Design Services of Kenton
County
1840 Simon Kenton Way, Suite 3400
Covington, Kentucky 41011
(859) 331-8980
mbessey@pdskc.org

ZONING ADMINISTRATION

(CO-CHAIR)
Rob Himes
Planning & Design Services of Kenton
County
1840 Simon Kenton Way, Suite 3400
Covington, Kentucky 41011
(859) 331-8980
rhimes@pdskc.org

ZONING ADMINISTRATION

(CO-CHAIR)
Joe Reverman, AICP
Louisville Metro Planning & Design
Services
444 S. 5th Street, Suite 3
Louisville, Kentucky 40202
(502) 574-6246
joe.reverman@louisvilleky.gov

