

POSITION ANNOUNCEMENT**Associate Planner**

Planning and Development Services seeks a qualified individual to fill an opening in the Planning Department. The Associate Planner works under the direction of Senior and Principal Planning staff, and under the supervision of the Department Planning Manager. This position will focus on reviewing zoning text and map amendments for the planning commission, handle Board of Adjustment issues, coordinate meeting requests from property owners and developers for zoning information, assist with comprehensive plan updates and specialized studies, among other duties as assigned. This position is ideal for individuals interested in both current as well as long range planning.

Required qualifications include: Bachelor or Associate Degree in Urban Planning or related field. High school graduates will be considered with a minimum of five years applicable job experience in a responsible, directly related planning position such as zoning administration or code enforcement, which required the ability to effectively read and interpret plans and interact with the public. This position requires the individual to obtain AICP certification as soon as they are eligible.

The successful candidate must pass a post-offer drug screen.

Salary: \$40,000 - \$58,000 DOQ; PDS offers a comprehensive benefits package that includes medical and dental insurance, paid time off and a retirement plan. [Click here for a summary of the benefits offered.](#)

Job Description: [Associate Planner](#)

Interested candidates must submit a cover letter, resumé, and salary history to:

Planning and Development Services
Attn: Nicole Cullum
1840 Simon Kenton Way Suite 3400
Covington, KY 41011-2999 or
resume@pdskc.org

Applications will be accepted until January 21st, 2022

Planning and Development Services is an equal opportunity employer