

GIS Analyst

Barrens Information Technology Systems, Inc. (BITS) Glasgow, KY

BITS is a Non-Profit consortium established in 1992 by local municipalities and utilities in order to optimize the value of a Geographic Information System (GIS) by sharing resources, information, staffing and technology. BITS provides GIS base mapping and services covering a 499 square mile area in Barren County, KY for the Barren County Fiscal Court, Barren County Public Schools, City Of Glasgow, Glasgow Electric Plant Board, Glasgow Water Company and South Central Rural Telephone to utilize in conjunction with the services they provide.

Job Responsibilities

- Assist the GIS Manager by performing daily GIS tasks to maintain all BITS databases and networks
- Assist in developing mapping products for consortium members and users
- Provide users with assistance solving spatial problems
- Perform field GPS surveying tasks
- Perform GIS data entry and database development tasks
- Perform office CAD duties to update databases and produce accurate maps and other representations of data for consortium member use and field work activity

Qualifications

- Great attitude and willingness to learn and be guided, as well as a desire to learn and explore on your own
- Attention to detail; strong organizational and analytical skills
- Thorough knowledge of computers and the Windows operating system
- Competency in Microsoft Word, Excel and Access as well as a high level of knowledge of the principles of GIS including its uses and applications
- Proficiency with ESRI/ArcGIS software and products with emphasis in Online Mapping; additional GIS-based mapping software experience (e.g. AutoCAD/AutoCAD Map) is preferred
- Ability to establish and maintain effective working relationships in the course of work at all levels with public officials, employees, and the public with a focus on quality service
- GIS database management experience including: error troubleshooting and correction; data conversion
- Demonstrated proficiency using GIS-related equipment including plotters, scanners, and GPS equipment
- Must possess a valid Kentucky Driver's License

Education

- Graduation from an accredited high school or equivalent
- GIS Certificate from an approved undergraduate GIS program is preferred

Application Process

Compensation package will include competitive salary, paid vacation and holidays, life, health and dental insurance, and retirement plan administered by the Kentucky Public Pensions Authority.

A cover letter is required for consideration of this position and should be attached as the first page of the resume. Cover letter should outline specific skills and experiences that directly relate to the position. Send cover letter and resume to Barrens Information Technology Systems, Inc., Attention: Patrick Staples, GIS Manager, 126 E. Public Square, Glasgow, KY 42141. The deadline for receipt of applications is September 30, 2021. If there are any questions, please contact Patrick Staples at pstaples@glasgow-ky.com or (270) 651-2145.

Barrens Information Technology Systems, Inc. is an equal opportunity employer.