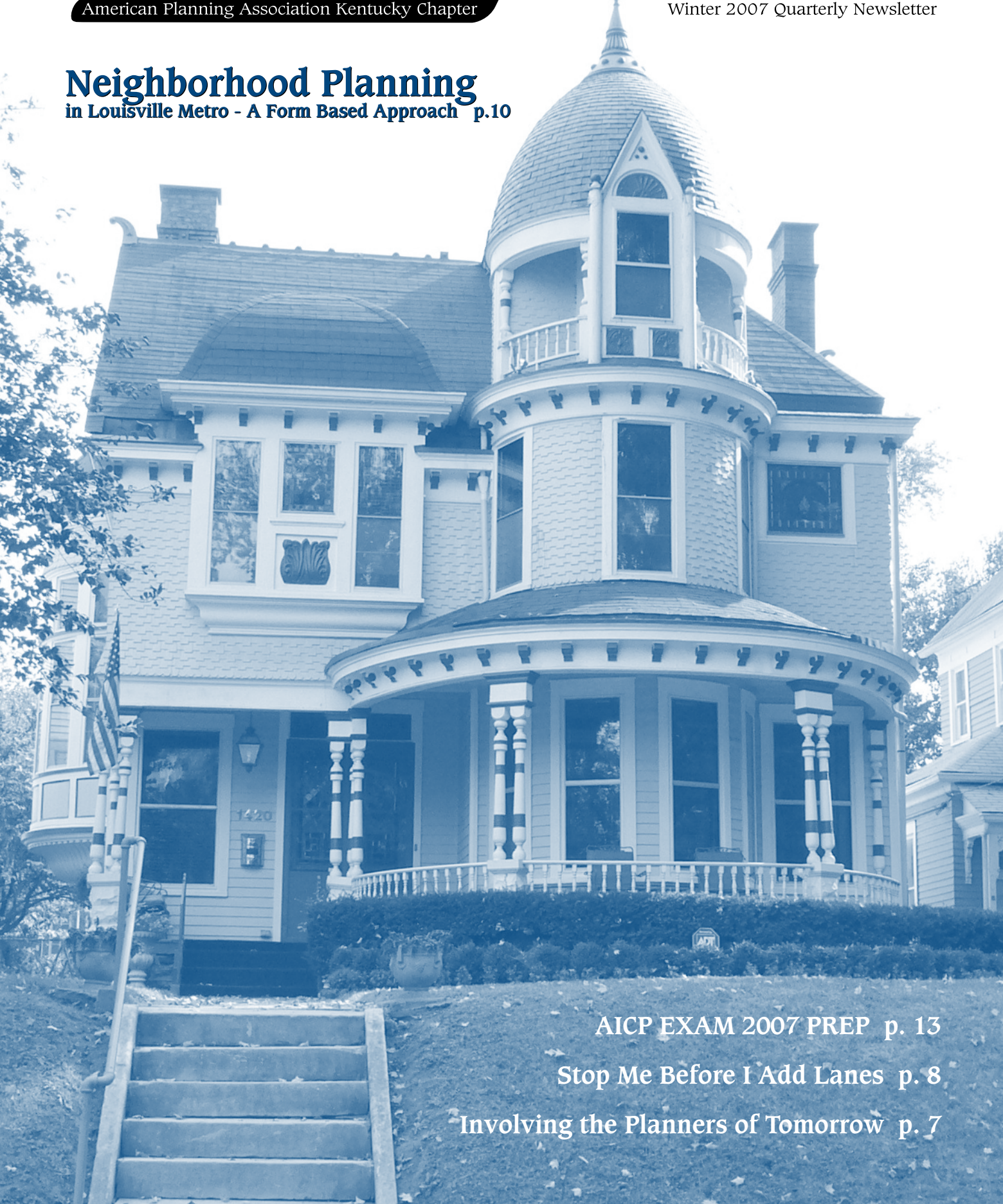


Kentucky Planner

American Planning Association Kentucky Chapter

Winter 2007 Quarterly Newsletter

Neighborhood Planning in Louisville Metro - A Form Based Approach p.10



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Stop Me Before I Add Lanes p. 8

Involving the Planners of Tomorrow p. 7

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Kentucky Planner

American Planning Association Kentucky Chapter

Winter 2007 Quarterly Newsletter

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Winter 2007

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A Word From The President

It is my pleasure to be writing my inaugural President's column as the first female President of KAPA. I remember well my first involvement in KAPA, about six or seven years ago. I happened to mention to one of the board members that I might be interested in getting involved. The next month, much to my surprise, my name showed up on the agenda for the Chapter Development Plan Retreat, under Programs/Special events. I had been drafted to help with chapter conferences! What a job! This ended up being an extremely rewarding task. I got to know many of our members, or at least names and faces, and I had a lot of fun event planning, especially the "networking". After three years of conferences, I was elected Professional Development Officer (PDO), and now President. The most rewarding part of this experience has been meeting all the people and creating a wonderful network of colleagues across the Commonwealth.



Larisa K. Sims, AICP
KAPA President
(513)619-7705
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This leads me to one of my goals as President, which is to involve more of our members in Chapter activities. Many opportunities exist for folks to get involved through KAPA's various special projects and committees.

As a good example, I want to welcome our newest Executive Committee members, Megan deSola (Viox & Viox) and Ryan Libke (Triple S Planning Commission). Additionally, we have several new committee members. Welcome to Ben Peterson (Paducah), Sharmili Sampath (NKAPC), Karen Mohammadi (Gresham Smith & Partners), Jack Ruf (Louisville Metro), Amy Williams (HNTB), Felicia Harper (Gresham Smith & Partners), and Mathew Lemme. I would also like to thank our dedicated Executive Committee and other committee members who have been volunteering their time, in some cases, for many years. While we all pay dues, there are those who continue to go above and beyond to provide service to our membership. I appreciate all of your hard work!

Thus, I strongly encourage all of you to become more involved in chapter activities. KAPA committees are involved in continuing education, legislative technical support, community outreach, and many other topics. Please contact me or the appropriate committee chair to find out how you can get more involved. You'll never know how rewarding it is until you try it. We are always looking for new blood!

Recently we began a membership survey to collect comments and to track the use of some of our services. To date we have heard from approximately twenty percent of the membership. We have gathered many good suggestions and expect to use the information to improve our services. I encourage those of you who made comments to get involved and help us make changes to address the needs of our members. Look for the results of the survey in the next edition of Kentucky Planner.

Finally, I want to invite you to join the KAPA email list. If you would like to receive chapter updates, a digital copy of the Newsletter, and correspond with other members across Kentucky, please send me an email at lsims@oki.org.

I thank you for the opportunity to be a part of such a wonderful organization. Thanks to everyone in Carroll County, at WKU, UC, NKAPC, and OKI who have helped me out along the way. I look forward to serving as your President!

A handwritten signature in black ink that reads "Larisa K. Sims". The signature is fluid and cursive.

Larisa K. Sims, AICP
KAPA President

The Editor's Voice

by Robert A. Jonas, AICP

Hats

off to planners! I mean that literally. We wake up in the morning and put on our "planner" hat as we head out to the office only to realize that we have a whole bunch of other hats hanging there on the hat rack. Hats we will likely be required to put on during the course of a normal day in plannerland. How many of us end up becoming a "professional negotiator" trying to get a deal worked out between two parties? We will no doubt be seen in our "public speaker" hat at public hearings. And then there's the "politician" cap we don probably too much. Design review requires us to go slap on that "architect" lid as well. And we seemingly never stop adding to our hat collection. As soon as a new technology develops, we acquire a hat for it. Remember back in the days before computer mapping when we wore that "cartographer" hat? Well, it's been all-but-replaced by our "GIS specialist" hat. And don't lose that "statistician" hat for when the phone rings with someone wanting to know what the population demographics for their town will be in the year 2020.



Planning, like no other profession I can think of, can be best described as a 'Jack-of-all-trades' with the exception being that we are supposed to be a 'master of all' the fields related. And the irony of it all is that sometimes in the public sector when there is actually "planning" work to be done, the work is contracted out... Regardless, we planners are an integral part of the workflow in several different professions. So collect those hats and you will continue to make your planning agency a very valuable resource in the overall professional landscape. And that's something you can hang your hat on.

Deadlines

Please observe deadlines in consideration of the editor, who does this in his spare time. Late entries will appear in a later issue.

Next Deadline

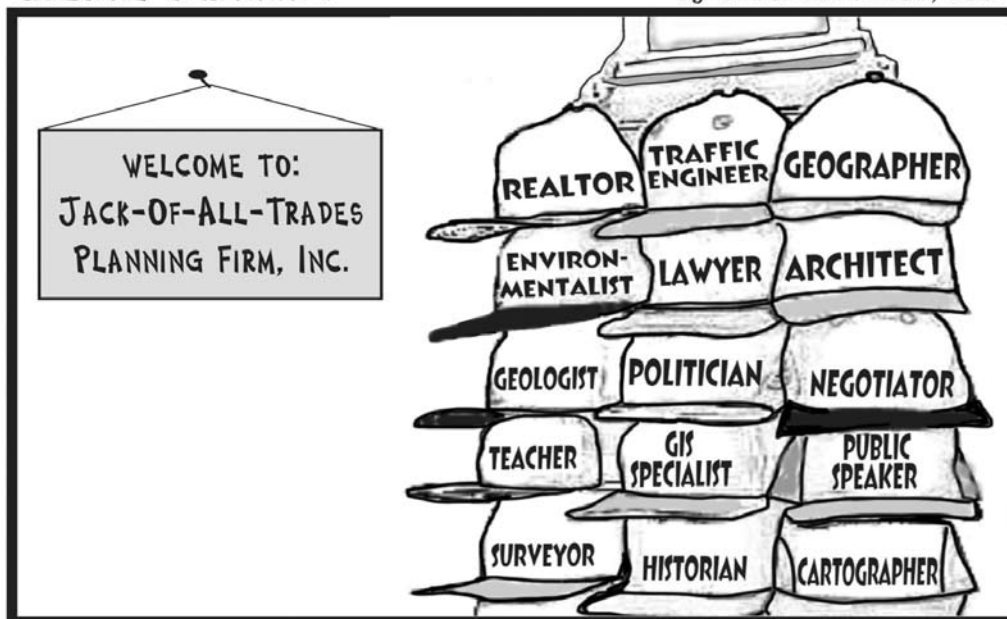
March 23, 2007

Submissions

The Kentucky Planner publishes quarterly, and contributions from current or past members and other interested parties are encouraged. Articles, letters, comments, announcements, etc. submitted for publication are accepted via e-mail or on tree ware. Material accepted for publication may be edited to conform to space, readability, and basic grammar requirements. Interested persons should contact the editor via email at rjonas@boonecountyky.org.

URBANE PLANNING

by Robert A. Jonas, AICP



A planner's hat rack

Jonas@one.net

Get To Know The Newest Executive Committee Members...

We recently asked the two newest members of the Executive Committee, Megan DeSola and Ryan Libke, to answer a few questions that would introduce them to the KAPA members that they now serve.

Megan DeSola

What led you to the planning profession?

I was working for Viox & Viox (Erlanger, KY) as the Finance Director and just felt that I wanted to be more involved with our projects. I definitely knew that I didn't want to become an engineer, but didn't know what other options I had. So, I did a little research, made an appointment to talk to the Dean of the School of Planning at the University of Cincinnati, and started grad school soon after. Actually, I still didn't really have a grasp of what planners do when I started school (who does?!), but I found out early on that I really enjoyed it. Of course, it helped that planning school has a way of making you feel like you can change the world!



Where have you gone to school and worked since becoming involved in the profession?

I graduated from University of Mississippi in 1994 with a Bachelor of Public Administration and from University of Cincinnati in 2002 with a Master of Community Planning. I interned at the Boone County Planning Commission while I was at UC where I did work with the historic preservation planner – mostly mapping of historic cemeteries in the county. I also worked with the long-range planning department on the Burlington Town Strategic Plan. I continued my work with historic cemeteries by using it as my graduate thesis topic.

Since graduation, I have worked as the Director of Planning Services at Viox & Viox in Erlanger, KY. I am a bit of jack-of-all-trades in that I do project management and administration, public hearing presentations, and zone change preparation, report writing, even a little bit of marketing, among other things. Right now, I am really enjoying learning our new 3D animated software that we use for public presentations. It is so fun to use and looks great in PowerPoint presentations.

What difference do you hope to make as a member of the Executive Committee?

As the new Professional Development Officer, I am looking forward to helping out planners who are ready to take the AICP exam. I took KAPA's AICP prep course when I was studying for the exam and thought it was a great help. I think promoting AICP

membership in the state is important and I'm excited to be a part of it.

Do you have any unique planning stories, experiences, or anecdotes that you would like to share?

As I mentioned before, when I was in planning school, I thought I was going to save the world. Once you come to the reality that much of the public may not see things the way planners do, it is a little disheartening. However, I think, it is still possible to "win the battles, if not the war", so to speak, and eventually our communities are a little better off than they were before because of what we do.

Ryan Libke

My wife Megan and I live in Shelbyville, KY with our two children Britton (3½) and Emmy Ryan (2). I grew up in Michigan City, Indiana on Lake Michigan.



What led you to the planning profession?

I was led into planning by a job that turned into a profession that I sometimes wonder why, but I have grown to enjoy. I really thought I was going to be a landscape architect, but I settled for a planner.

Where have you gone to school and worked since becoming involved in the profession?

I received a Bachelor of Science degree in Geography with an emphasis in City and Regional Planning from Western Kentucky University (1998) and a Master of Science Degree in Rural and Small Town Planning/Public Administration from the University of West Georgia (2005). Two of my classes towards my MS degree were taken at the University of Louisville before moving to Georgia. GO CARDS!!!

After graduating from WKU I began my planning career with the City of Elizabethtown's Planning and Development Department from 1998 to 2000. After two years in "E'town" I accepted a job with the City of Newnan, Georgia's Planning and Zoning Department where I became the Director of the department in April 2002 and was the Director until I left in April 2005. In 2005 I came back to

Continued on next page.

High School Students Help With Comprehensive Plan

Fort Wright, KY – Kenton County School District high school students helped plan the future of Northern Kentucky by serving as the Student Advisory Council members to the Northern Kentucky Area Planning Commission (NKAPC) in their update of the NKAPC Comprehensive Plan.

As part of the process, the students recently posed the following questions to their peers, “What do you wish Northern Kentucky offered for high school age students?” The answers included more recreational activities such as parks, hiking trails, and more sidewalks so young people can walk and not have to drive everywhere. Another question was, “What do you want to see in Northern Kentucky in 20 to 25 years?” The answers to this question included an array of professional opportunities, subdivisions that are not “cookie-cutter” in design, and more recreational facilities.

These are results of just some of the interviews and surveys the students have conducted since the inception of the Student Advisory Council two years ago. The council began as a part of the process of updating the 2001 NKAPC Comprehensive Plan, which of course must be done every five years per Kentucky Revised Statutes. The comprehensive plan encompasses all of Kenton County and provides guidance for public and private actions and decisions to assure the development of public and private property in the most appropriate relationships.

During the 2005-06 school year the students met every second Tuesday and participated in a learning experience under the tutelage of one or more staff members of the NKAPC. Professor Emeritus of Planning, Jack Kleymeyer, AICP, coordinated the program and was the principal point of contact for the students. Kleymeyer has 38 years experience teaching city planning at both the Undergraduate and Graduate level at the University of Cincinnati and is a consultant to the NKAPC. Keith Logsdon,

AICP, Deputy Director for Long Range Planning at NKAPC directed the content of the program and the staff members participating in it.

Over the summer of 2006, the students were charged with the following three assignments: 1) Conduct field examinations of aerial photos and land use maps in their neighborhood to determine if there were any errors; 2) Conduct a telephone or personal interview of 30 people in their neighborhood to gather data on telecommuting versus physical attendance at job sites and various travel patterns; 3) Hold at least two meetings of their peers to determine what their generation would like to see as a result of planning in Kenton County.

At the Northern Kentucky Area Planning Council and Commission Annual Fall Meeting held October 30, 2006, the participating students presented updates and were recognized for their commitment and service. Their involvement in the update process was considered by the NKAPC a true success. The Comprehensive Plan was adopted in December of 2006.

For more information regarding this project please contact Jack Kleymeyer, AICP at the Northern Kentucky Area Planning Commission at 859-331-8980.



Jack Kleymeyer (at left) with the participating students and Kenton County School Superintendent Tim Hanner.

Continued from previous page.

Kentucky to take the Director position with the Triple S Planning Commission here in Shelby County, Kentucky. For those of you who don't know what "Triple S" stands for, it stands for Shelby County, the City of Shelbyville, and the City of Simpsonville.

What difference to you hope to make as a member of the Executive Committee?
I hope my experience in planning and my involvement

with the Executive Committee as Secretary will allow me to become more involved with KAPA to promote planning and its purpose in Kentucky.

Do you have any unique planning stories, experiences, or anecdotes that you would like to share?

If you're an adjoining property owner and you don't want the farm next to you to be rezoned for a residential subdivision be careful for what you ask for because you might end up with a PIG FARM instead (true story in Shelby County).

Stop Me Before I Add Lanes: by Adam Kirk, PE, PTOE, AICP APA National Conference Session Spotlight

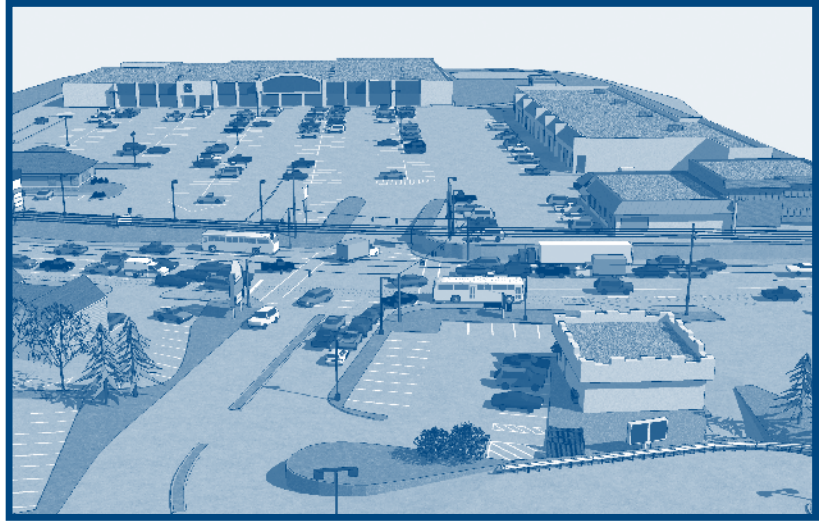
Robyn Bancroft, Corridor Studies Project Manager for Ohio-Kentucky-Indiana Regional Council of Governments, **Keith Logsdon**, Deputy Director for Long Range Planning at Northern Kentucky Area Planning Commission, and **Adam Kirk**, Transportation Research Engineer at the Kentucky Transportation Center at UK were selected to share their experiences on Dixie Highway, Madison Pike, and various other projects throughout the region at the APA National Conference in Philadelphia.

Their presentation examines the relationship between land-use and transportation planning on several urban corridors in Kentucky. Emphasis of the discussion centers on how long-range land-use and transportation planning benefits from improved public involvement, detailed traffic engineering, and land-use analysis in reduced infrastructure costs and operational delays. Innovative concepts and strategies that have the potential to manage congestion are also presented and discussed.

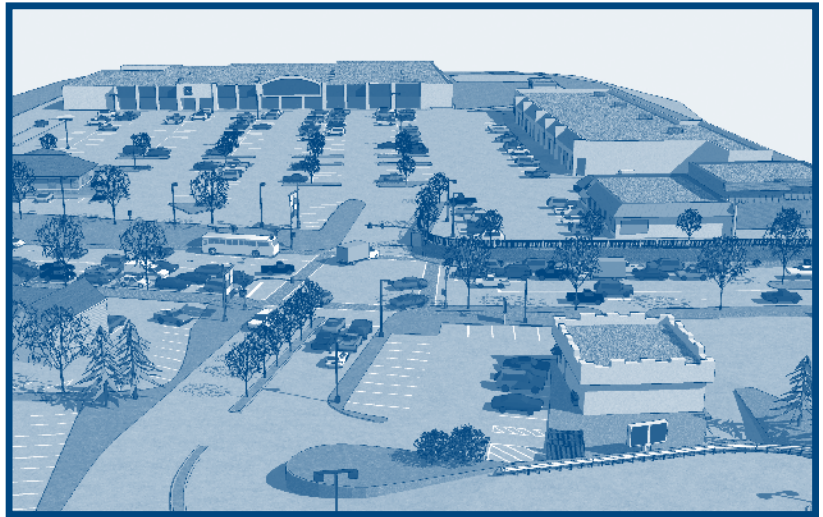
The common question addressed in all of these projects is, "What do we do when we can't build anymore roads?" By examining unique elements of each of the different projects, the presentation addresses the following questions:

1. How do I know if my roadway is built out?

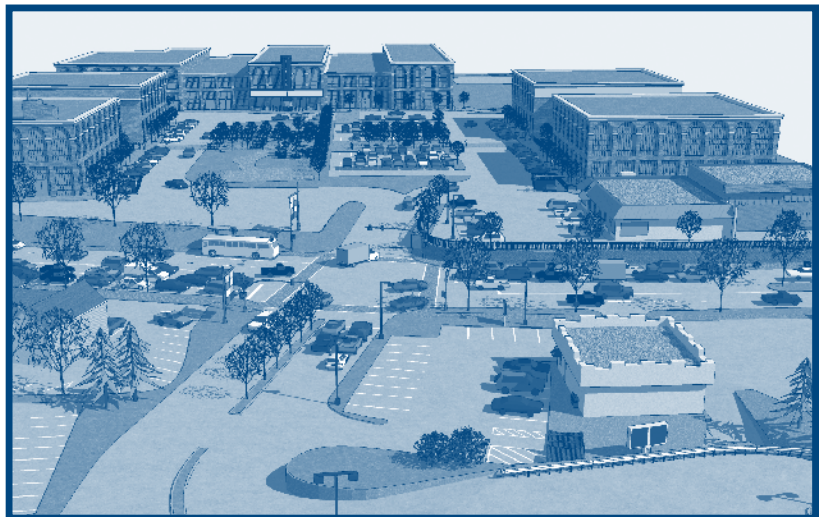
On some projects it is obvious when there is no available land to widen a road; however, in other instances, a roadway may be constrained by other factors such as neighborhood identity and quality of life issues. This first topic examines the use of public involvement practices and visioning techniques to help the community identify how they want the corridor to function in terms



3D Rendering of existing Dixie Highway traffic.



Modified section of highway after access-management improvements.



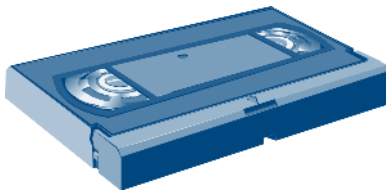
Potential high-level modifications utilizing in-fill development.

Continued on page 19.

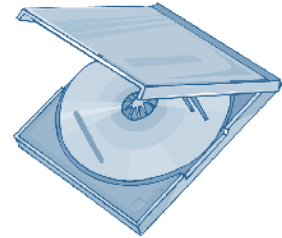
KAPA Videotape/CD ROM Library and Request Form available on-line

Videotapes and CD ROMs covering several pertinent planning topics are available for loan. You must be a KAPA member to borrow materials. You can check out the titles by visiting the KAPA website and downloading the request form (www.kapa.org/pdo.htm). Listed on the form are the materials that KAPA maintains as a lending library for training purposes. The loan period is for three weeks from the date the tapes are transmitted. Tapes are reserved for loan on the basis of the date of request.

Requests can be made in writing by mail or email to the address listed below. This form and a fee for handling and postage must be received before the item will be mailed. Please make checks payable to KAPA. That fee is \$6.00 per item (maximum of two items per order).



Send Requests to:
Ben Peterson, AICP
Planning Department
300 South 5th Street
Paducah, KY 42001
bpeterson@ci.paducah.ky.us



If you would like to keep the items for an extra week (total four week loan period, the fee increases to \$8.00 per item (maximum two items per order).

Items that are returned after the loan period will be considered late and treated as follow:

First late return: Notification will be made in writing, by email or phone.

Second late return: Notification will be made and fee will increase by \$2.00 per item for the next items requested.

Final late return: Those individuals who have three occurrences of late returns will no longer be loaned material.

Two items are the maximum that will be loaned to a single requestor at one time. The requestor is responsible for maintaining the item in good working order, which includes returning it rewound to the starting position. The requestor will be charged \$110.00 for any item that is lost or damaged.

The number of continuing education credit hours (for HB 55 (KRS 147), KAPA 60 Hour Club and AICP CPDP purposes) is included with the item description.

Where available, one copy of a paper overview of the item will be transmitted with the item. The requestor may wish to make copies of these overviews for distribution (when not specifically prohibited by copyright) during a training session. However, KAPA will not make multiple copies of such materials for transmittal with an item.

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Neighborhood Planning in Louisville Metro: A Form-Based Approach

By Steve Sizemore, Planner I with Louisville Metro Planning and Design Services

Yogi Berra once provided us with a great colloquial proverb, “You’ve got to be careful if you don’t know where you’re going because you might not get there.” We doubt Mr. Berra had considered neighborhood planning in this statement, but this wisdom has been especially pertinent to us as we have developed our neighborhood planning program in Louisville Metro.



multiple consultants challenged our staff to develop a program that could provide an effective final product.

The first key tool of Louisville Metro’s neighborhood planning program was the development of our *Neighborhood Planning Guidebook*, released in July 2005. It serves to guide our staff and consultants, define the process, present proven planning methods and techniques, and provide resources to supplement the process. It was not intended to be a stringent code of rules to follow, but rather a tool to establish a protocol for the expected process and plan document outcome.

Louisville has always been known as a city of remarkable neighborhoods. Old Louisville, the Highlands, Audubon Park, Butchertown, and many of those which surround the Olmsted Parks and Parkways are the models of great neighborhoods we strive to emulate. We have specifically designed the neighborhood planning process to build on this legacy of distinctive neighborhoods.



Original Highlands neighborhood in Louisville.

Adopted in 2000, Louisville Metro Government’s comprehensive plan, Cornerstone 2020, is unique in its use of form districts as a tool to ensure compatibility through the use of context-sensitive design. In 2004, Louisville Metro Planning and Design Services (PDS) initiated its first coordinated neighborhood planning program in over 30 years. The purpose of the program is to develop plans which, once adopted legislatively, will take precedence over more general guidelines in the comprehensive plan for the particular neighborhood.

Louisville Metro has initiated twelve plans since 2004 in a variety of areas with various community forms, including downtown and traditional neighborhoods, suburban neighborhoods, and rural village settlements. The variety of settings (and personalities) and the quantity of plans with

The *Guidebook* divides the planning process into four phases: *Pre-planning Phase*, *Vision Development Phase*, *Planning Components Phase*, and *Approval Process Phase*. One key feature emphasized in Louisville Metro’s program is maximizing citizen participation. Through a well-defined procedure, the goal was to keep the neighborhood engaged and focused

through the 10-18 months estimated to complete a plan. As a result of the *Guidebook*, PDS staff has discovered ways to lower the costs, shorten the time, and effectively address the issues faced by the neighborhoods.

One of our challenges has been to educate the neighborhood plan participants about how the form districts and zoning interact in Louisville. By understanding these planning and regulatory tools, citizens can provide better advice on what they would like to see in their neighborhoods. The first neighborhood plan to fully incorporate the process as outlined in the *Guidebook* from beginning to end was the Original Highlands neighborhood, a traditional neighborhood adjacent to the vibrant Bardstown Road corridor east of downtown. PDS staff realized that educating the neighborhood through the first few months of the plan process boosted their

understanding of these regulatory items. This approach helped guide us and our consultant when developing the plan's recommendations. We felt the Original Highlands was our most successful plan to date; we concluded within our expected timeframe and effectively collaborated with our consultant. Most importantly, we observed that our process helped develop community consensus on potentially controversial items. As a result, the neighborhood appears to be rallying behind the adopted recommendations and have already begun implementing some of their short-term tasks.

Perhaps the most valuable lesson from our experience with the Original Highlands and other plans was the importance of defining a process and a protocol to produce neighborhood plans. This enabled us to develop an effective means to address form districts in Louisville Metro through analyzing the existing character of the neighborhood, defining a vision, and exploring the planning tools necessary to maintain or enhance the envisioned character of the study area. While the comprehensive plan provides significant protection for an area's general character, the neighborhood plan allows a more fine-tuned and specific approach to addressing policies

and planning guidance for the form districts.

The emphasis on character and community form is at the core of any land use decisions in Louisville Metro. The purpose of the neighborhood plans, therefore, is to apply the comprehensive plan to the neighborhood level and tailor the guidelines to relate to each area's unique qualities and envisioned future. In turn, the neighborhood plans are intended to inform and fine-tune the comprehensive plan. As our program has progressed, we have now also created a less-technical *Neighborhood Planning Citizen Handbook* to nurture better grassroots understanding. In addition, we are looking at incorporating other technological and emerging planning tools geared at maximizing citizen input and participation. If well-organized, a neighborhood plan process is a great medium to educate the public about planning and the importance of community design, build community consensus, maintain engagement in planning issues, and help steer the neighborhood in the direction they desire to go.

***Note:**

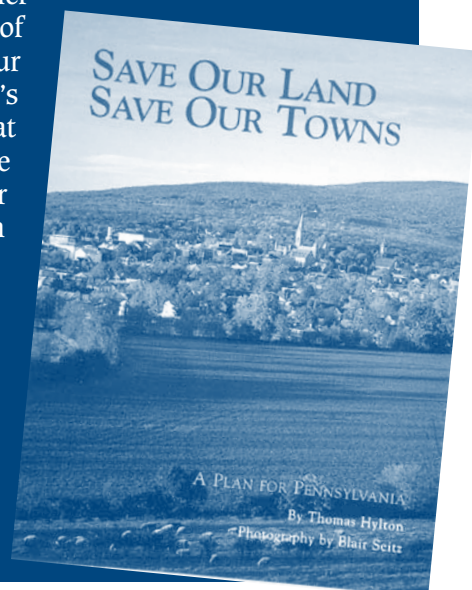
Louisville Metro Planning and Design Services staff will be presenting this topic at a session for the 2007 APA National Conference.

Don't Miss Out on Your Copy!

A limited number of copies of 2006 Ohio-Kentucky-Indiana Regional Planning Conference keynote Speaker Tom Hylton's book and DVD *Save Our Land, Save Our Towns* are still available. Mr. Hylton won a Pulitzer Prize in 1990 as a columnist for his paper *The Mercury* in Pottstown, Pennsylvania on the changing landscape of Southeastern Pennsylvania, sprawl and smart growth. Mr. Hylton also is a three-time APA journalism award winner and currently serves as president of the non-profit organization *Save Our Land, Save Our Towns*. Mr. Hylton's book is an excellent resource that belongs in your planning resource library; the DVD is a good primer for telling the planning story to citizen planners and residents alike.

The book and DVD are available for sale through the Ohio Planning Conference (OPC), A Chapter of the American

Planning Association, for \$30.00 plus shipping and handling. Supplies are limited. To purchase your copy, contact OPC President Dan Boron at dboron@cinci.rr.com or (513) 379-1405.



APA/AICP

Are You in the Club?

January marked the launch of Planners Book Club, a unique opportunity for planners and commissioners across the country to get together to talk about books that cover — and shape — today's top planning issues. If you'd like to start a discussion group in your town or office, you can find discussion questions and supplemental readings at APA's PlanningBooks.com and click on the Book Club link.

Planners Book Club Selections:

January: *The Good News About Takings*

February: *Planners and Politics*

March: *Cities in the Wilderness*

April: special discussion at the APA National Planning Conference: True Urbanism (coming in April)

May: *The Geography of Opportunity*

June: Smart Growth in a Changing World (coming in April)

Update on Certification Maintenance

APA and its professional institute, AICP, received over 1,300 emails regarding the first draft of the AICP Certification Maintenance proposal. Generally there was strong support for continuing education, followed by many questions and concerns about the program. The major critiques were the potential cost and the number of hours. Comments were forwarded to the AICP Commission for their review and consideration. Another report was made available to members for comment in February 2007. The comments of the second report will be presented to the AICP Commission for their review and consideration at their meeting in Philadelphia at the APA National Conference. It is expected that a final decision on the Certification Maintenance program will be made in April 2007.

APA FY2005-2007

Communications Plan

This year APA will be continuing the implementation of the 2005-2007 Communications Plan (<http://www.planning.org/communicationsguide/pdf/app10point34.pdf>). This communications plan was created to guide the American Planning Association's outreach activities over the next three years and to support the long term strategic efforts of APA to:

- increase support for city and regional planning,
- increase reliance upon and respect for planners, and
- raise the public profile of APA as the leading organization and resource for good planning in the United States.

APA has established three core messages through this plan:

- APA members help create communities of lasting value.
- Good planning helps create communities that offer better choices for where and how people work and live.
- Planning enables civic leaders, business interests, and citizens to play a meaningful role in creating communities that enrich people's lives.

One of the major tactics for implementation of the Communications Plan is to assist planners through the creation of a Communications Toolkit. Thus, APA has recently released the *Planners' Communications Guide: Strategies, Examples, and Tools for Everyday Practice* (<http://www.planning.org/communicationsguide/index.htm>). This document was published to help APA members reach and deliver positive, values-based messages about planning and APA to targeted audiences.

APA Policy Guide Development

Each year at the APA National Conference, Delegates from each Chapter assemble to discuss upcoming APA Policy Guides. This Chapter Delegate Assembly reviews, comments, and votes on these policy guides. Once the guide is adopted, it is forwarded to the APA Board of Directors for ratification.

This Delegate Assembly is near the end of a long process put together by APA that begins with the selection of a topic or issue. These topics are, for the most part, APA's Legislative Priorities. After a topic is chosen, a team of authors and reviewers is selected to produce a draft guide for review by the Legislative and Policy Committee. Once the draft guide is approved by the Legislative and Policy Committee it is sent to all APA Chapters and appropriate APA Divisions for review and comments. Comments are submitted to the Legislative and Policy Committee and a final draft is prepared for presentation at a Chapter Delegate Assembly.

This year's topic is Community and Regional Food System Planning. The draft Policy Guide presents findings and policies including the role of American Planning Association, its Chapters and Divisions, and planners to support: comprehensive food planning processes at the community and regional levels; strengthening the local and regional economy by promoting community and regional food systems; food systems that improve the health of the region's residents; food systems that are ecologically sustainable; food systems that are socially equitable and just; food systems that preserve and sustain

News

diverse traditional food cultures of Native American and other ethnic minority communities; and the development of state and federal legislation to facilitate community and regional food planning.

For more information on past and present APA Policy Guides go to <http://www.planning.org/policyguides/index.htm>.

Measures of Progress: Annual Report of the American Planning Association for FY 2006

APA's annual report was recently published, highlighting APA's programs and activities in fiscal year 2006. During fiscal year 2006 (October 2005–September 2006), the American Planning Association took significant steps toward achieving some of our most important goals: communicating

the benefits of planning to the public and community influentials; increasing membership; enhancing member benefits; improving our publications and subscription services; training planners and commissioners; developing tools to help planners make the case for planning in their communities; and advocating for pro-planning, pro-community policies in the states, in Washington, and internationally.

APA also took on an unexpected but crucial role as the planning leader in the national effort to help Gulf Coast communities devastated by Hurricanes Katrina and Rita. APA will continue this work in the years to come as this unique region of America recovers and rebuilds.

For more information and to read the full text of the Annual Report, go to <http://www.planning.org/interact/annualreport/index.htm>.

KAPA AICP Offerings

CONGRATULATIONS! to **Eric Larson**, **Lynn Roche-Phillips**, and **Andy Videkovich** for passing the November AICP exam! Way to go!

Exam results for all Chapters:

Percent passed: **66%**; Percent failed: **34%**

Exam results for the Kentucky Chapter:

Percent passed: **75%**; Percent failed: **25%**

Reimbursement of Exam Fee

If your employer will not pay the registration cost for the AICP exam and you are a member of KAPA, the Chapter will reimburse you for the cost of the exam fee. You must also live or work in Kentucky at the time you are requesting the reimbursement.

KAPA will reimburse the exam fee in the following manner. One-half of the exam fee will be reimbursed at the time of initial exam registration, and the second half will be made upon notification that you have successfully completed (passed) the exam.

To receive reimbursement, send a written request with a copy of your check to Rachel Phillips, AICP, KAPA Treasurer, LFUCG - Division of Planning, 101 East Vine Street, Lexington, KY 40507. To receive the second half of the fee, send Rachel a copy of the notice from AICP showing that you passed.

KAPA Study Materials

KAPA maintains a lending library of several of the suggested readings for the AICP exam. Additionally, KAPA owns one copy of the AICP Exam Prep Package. Copies of the Chapter Presidents Council's Study Manual (on CD) are still available for purchase for \$10.00. Please contact Megan deSola at MdeSola@VioxInc.com or at (859) 727-3293 for more information.

Treasurer's Report

by Rachel Phillips, AICP

This is my first report to the KAPA membership since taking office as Treasurer in May 2006. The Executive Board appointed me to fill the vacant office of Treasurer and later in the year I was officially elected by KAPA members. As many of you remember, Lara Robertson diligently served as KAPA Treasurer from 2001-2006. She has been an extremely valuable person to the KAPA Executive Committee and membership at large and she will certainly be missed. Thank you Lara for all of your hard work throughout the years and assisting me into the new position!

I would like to briefly update the membership as to the responsibilities of the Treasurer. It is the primary duty of the Treasurer to conduct the financial management of all KAPA funds including revenues and expenditures. The Treasurer reviews all invoices and request for reimbursement for expenditures ensuring they are within the amounts budgeted or approved by the Executive Committee. Additionally, the Treasurer coordinates an annual audit with an

auditor appointed by the KAPA Executive Board and files a report to the KAPA membership within the first quarter the year. Other responsibilities include preparing and filing of taxes to the Internal Revenue Service and assisting the President in the preparation of an annual budget. The 2007 budget was approved by the Executive Board on December 2, 2006.

2007 Budget

The 2007 Budget reflects the revenues and expenses that we expect for this coming financial year. The columns enable you to compare the previous year budget and this year's approved budget. Please see the budget notes, for explanations to revenue and expenses.

The most significant budget item change is the increased revenues and expenses forecasted in the Conference columns, respectively (to reflect 2006 OKI regional conference).

Proposed FY 2006 To 2005 Changes

Revenue

- APA Rebate budget amount was adjusted to reflect actual revenue generated in FY 2006. The AICP rebate will not be made available.
- Anticipated FY 2006 Conference Revenue is based on the average revenue for two statewide conferences and the proceeds from the 2006 Regional Conference will be available to the chapter until FY 2007.
- Amount of interest is based upon actual FY 2006 interest earned.
- Anticipated "Sponsorship" revenue is based on FY 2006 budget; sponsorship rates including APA Reception.
- Professional Development income from videos and manuals is expected to decrease based upon FY 2006 revenue.
- Based upon actual 2006 revenue, changes are not anticipated for the following line items: "Seminars/Workshops" and "Affiliate Dues."
- Miscellaneous has increased to \$500.00 based on anticipated fundraising and/or other revenue generators.

Expenses

- No change is anticipated for line items: "Professional Development", "Executive", "Special Projects", "Public Relations", "Awards", "Legislative" and "Postage".
- Program/Conference expenditures are budgeted based upon expenses typical for a two statewide (spring & fall) conferences in FY 2007.
- Increased newsletter and administrative costs are based upon actual FY 2005 expenses for newsletter design and insurance costs.
- A decrease in the "Membership" line item is based upon FY 2005 expenditures.
- "Public Relations/Awards" expenditures are based on FY 2005 expenses.
- Although the APA reception remains a line item, expenditures will be dependent on 2006 sponsorship interest.
- The University of Louisville scholarship decreased to \$1,000 based on the previous payments from 2002-2006. This is the final payment to the scholarship fund.

Kentucky Chapter American Planning Association

Fiscal Year 2007 Budget

Approved December 2, 2005

<u>REVENUES</u>	<u>FY 2005 BUDGET</u>	<u>PROPOSED FY 2006 BUDGET</u>	<u>DIFFERENCE</u>
AICP Rebate	\$520.00	\$0.00	(520.00)
APA Rebate	7,000.00	7,000.00	-
Conferences	8,500.00	20,000.00	11,500.00
Interest	800.00	1,000.00	200.00
KAPA Affiliate Dues	600.00	600.00	-
Seminars/Workshops	0.00	0.00	-
Sponsors (Regular)	1,500.00	1,500.00	-
Sponsors (Newsletter)	4,000.00	3,000.00	(1,000.00)
Professional Develop. (Video,Manuals)	200.00	200.00	-
Miscellaneous	50.00	500.00	450.00
Total Revenue	\$23,170.00	\$33,800.00	10,630.00

<u>EXPENSES</u>	<u>FY 2005 BUDGET</u>	<u>PROPOSED FY 2006 BUDGET</u>	<u>DIFFERENCE</u>
Publications/Newsletter	\$2,750.00	\$3,000.00	250.00
Program Development/Conf./Seminars/Works	5,000.00	14,000.00	9,000.00
Professional Development	4,000.00	4,000.00	-
Executive	3,500.00	3,500.00	-
Special Projects	1,000.00	1,000.00	-
Legislative	1,250.00	1,250.00	-
Comm. Outreach/Conf. Sponsors**	800.00	1,000.00	200.00
Public Relations/Awards	550.00	550.00	-
Administrative	620.00	700.00	80.00
APA Reception	500.00	500.00	-
University of Louisville Scholarship**	2,000.00	1,000.00	(1,000.00)
Postage	3,000.00	3,000.00	-
Membership	200.00	300.00	100.00
Total Expenses	\$25,170.00	\$33,800.00	\$8,630.00

**TOTAL REVENUE
MINUS EXPENSES** **\$0.00**



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KAPA's Community Assistance Program: Here To Help

Does your community struggle with any of the following planning related issues?

1. How would the creation of planning and zoning improve economic development and increase property values in our community?
2. What is the best way to meet House Bill 55 continuing education requirements for planning commissioners and board of adjustments members?
3. How do we ensure that our community respects due process or ethical issues?
4. How do we ensure that our community complies with Chapter 100 of the Kentucky Revised Statutes?
5. How do we write a request for proposals for consultant services?



The mission of KAPA is to “promote planning statewide in order to enhance the quality of life in Kentucky.” Consistent with that mission, KAPA offers a community assistance program whereby public sector planners provide pro bono advice on planning issues to mayors, judge-executives, planners, and other stakeholders from interested communities. The community assistance program offers assistance to local governments on planning organization, administration, and implementation, through visits to communities. Planning topics can range from very broad planning issues such as “how do we create a planning commission?” to very specific issues such as how to administer subdivision regulations.

Continued on page 19.

If your community would like to learn about any of the above planning and zoning related issues, we'd like to offer our services.

Attention All KAPA Members!



Have you been attending training sessions and tracking your continuing professional development hours? If so, now is the time to use your

hours to join KAPA's 60 Hour Club. The 60 Hour Club for Continuing Education is used to encourage all KAPA members to achieve the goal of acquiring 60 hours of credit over a three year period.

The Professional Development Committee has been busy this winter logging in the credit hours of participating members and it appears that several members have reached the 60 hour goal and more! Those members who have logged at least 60 hours will be recognized at this year's Spring Conference at Barren River State Park (May 23-25). They will

be awarded with a certificate, pin, T-shirt, and will be eligible for free registration to a conference or a gift certificate to the Planners Bookstore.

Check your mailboxes during the weeks to come. Letters will be sent to all KAPA members who have turned in continuing education hours over the past three years. The letters will include a detailed account summary of all credits hours obtained to date. The deadline to submit any outstanding continuing education credit hours is **MAY 11, 2007**. Please mail, fax, or email your continuing education forms to:

Sharmili Sampath, AICP
NKAPC
2332 Royal Drive
Fort Mitchell, KY 41017
Phone: 859-331-8980
Fax: 859-331-8987
Email: ssampath@nkapc.org





Awards Application

Nominations for the 2007 KAPA Awards must be submitted by no later than April 20, 2007. Self-nominations are encouraged.

I nominate: _____ for a 2007 KAPA Award in the following category (indicate one):

- _____ **Outstanding Plan** (including comprehensive plans, transportation plans, recreation plans, neighborhood overlay/action plans, etc.)
- _____ **Outstanding Project/Program/Tool** (regulations and codes, design guidelines, growth management guidelines, etc.)
- _____ **Outstanding Achievement in a Small Jurisdiction.** (Eligible community must have a population of less than 30,000. This award is not based on any one achievement, but on a sustained effort that is noteworthy and has transferability to other communities.)
- _____ **Outstanding Use of Innovative Technology** (might include innovative use of the World Wide Web, GIS, etc.)
- _____ **Outstanding Student Project** (a college/university student-generated project emanating from a planning, or planning-related, course or independent study)
- _____ **The William Bowdy Award** (an award for outstanding life-time achievement by a Kentucky planner)

Submissions must include:

- Application form
- A one-page summary of the submission
- The written plan or project report, or other documentation. In the case of the Bowdy Award, a written nominating statement detailing the nominee's accomplishments

Contact Person for the Submission:

Name _____

Organization _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-mail _____

Send three (3) copies of your submission to: Ed Poppe, City of Elizabethtown, Department of Planning, P.O. Box 550, Elizabethtown, KY 42702. Go to the KAPA Web site at www.kapa.org to download a copy of the application form. For more information contact Ed Poppe at ed.poppe@elizabethtownky.gov or (270) 765-6121, Ext. 247.

KAPA

KAPA Spring Conference

“Back to Basics: Planning and Zoning in the Commonwealth”

Barren River State Park

May 23rd – May 25th 2007

The KAPA Spring Conference will be held from May 23rd to May 25th at Barren River State Park in Lucas, Kentucky. The conference “Back to Basics: Planning and Zoning in the Commonwealth” will focus on fundamental techniques and planning practices.

A conference schedule including session titles, summaries and presenter names along with a registration form is available at www.kapa.org. Participants may pre-register for the conference through May 11th. Individual room reservations may be requested by calling the Barren River State Park Lodge at 1-800-325-0057.

For further information or to request a conference registration form please contact Matt Dickison at (502) 222-1476 or mdickison@oldhamcounty.net.

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FAX: (502) 459-8427

Continued from page 16.

The community assistance program is led by KAPA's Public Outreach Committee Chair, Ed Poppe. Ed will identify appropriate professional planners to work with a community based upon their credentials or pertinent experience and the specific need of the community seeking assistance. To provide the most objective assistance, public sector planners volunteer their time and expertise and, if requested, can be selected from areas outside the subject community.

While flexibility is one of the program's most important characteristics, the following guidelines will help communities requesting assistance have the most effective and meaningful process:

1. Requests for community assistance must be requested from an elected official (visit our website at www.kapa.org to download a community assistance request form);
2. Communities requesting assistance should accompany the community assistance form

with a set of questions to be addressed and any corresponding background information they can provide. The community assistance program will be limited to 1 or 2 visits, therefore, providing us with as much background information as possible will help make sure our visits are worthwhile for both your community and KAPA volunteers.

3. Communities seeking assistance should recognize that assistance is in the form of voluntary time from professional planners and coordinate meeting dates, locations, and times as efficiently as possible.

4. Ensure that appropriate stakeholders such as interested citizens and citizen groups, elected officials, or planning commissioners are included in the process.

If your community is interested in KAPA's Community Assistance Program, please visit our website at www.kapa.org or contact Ed Poppe by telephone at (270) 765-6121, Ext. 247 or by e-mail at ed.poppe@elizabethtownky.gov.



Did you know...

KAPA holds a seat on the Kentucky Geospatial Board. Tonya Colley, GIS Manager at the City-County Planning Commission of Warren County represents the Chapter. The Kentucky Geospatial Board (KGB) assists state and local jurisdictions in developing, deploying, and leveraging geographic information resources and geographic information systems technology for the purpose of improving public administration. The KGB also seeks to insure maximum use of geographic information by minimizing the redundancy of information and resources.

Continued from page 8.

of both traffic flow and land use, and the form of the built environment as it relates to the roadway.

2. What can I do to minimize growing or future congestion?

In answering this question, presenters examine the relationship between land-use planning and traffic engineering, and identify how both land-use and transportation long-range planning can benefit from detailed traffic engineering and land use analysis to reduce infrastructure costs and operational delays. Less costly solutions are likely available when coordination occurs early in the land development process.

3. My roadway is already congested; now what?

Once a corridor is congested it is often written off, or only major improvements are identified as being able to fix the congestion. This sets up a confrontation between transportation agencies and local residents who don't want major highways in their backyard. Innovative concepts and strategies that have the potential to manage congestion, avoiding a catastrophic breakdown, or gridlock of the corridor are addressed. In addition, opportunities that are presented by managed congestion are identified and discussed. Attendees are then encouraged to examine the impact of solutions beyond a traditional peak hour of traffic and examine non-peak periods, which can allow for the application of many more potential solutions.

For more information regarding their topic please contact Adam Kirk by e-mail at akirk@engr.uky.edu.

KAPA Calendar Of Events

March 23

Article submission deadline for Spring 2007
Kentucky Planner

March 24

AICP Exam Training
University of Louisville

March 30

KAPA Executive Committee Meeting
University of Louisville; noon

March 31

AICP Exam Training
University of Louisville

April 14-18

APA 2007 National Planning Conference
Philadelphia, PA

May 23-25

KAPA Spring Conference
Barren River State Park

May 24

KAPA Executive Committee Meeting
Barren River State Park, 7:30 am



May 24

KAPA Annual Membership Meeting
Barren River State Park, noon

July 20

Executive Committee Meeting
University of Louisville; noon

September 19

Executive Committee Meeting
Lexington, KY, 7:30 am



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